



SEP 16 2020

REGIONAL SPECIAL ORDER
NO. 2020 - 397

SUBJECT: RECONSTITUTION OF THE DENR XII STATEMENT OF ASSETS, LIABILITIES AND NETWORTH (SALN) REVIEW AND COMPLIANCE COMMITTEE (RCC)

Pursuant to Section 10.c of Republic Act No. 6713, and Rule VIII of the Rules Implementing the Code of Conduct and Ethical Standards for Public Officials and Employees mandating the establishment of review and compliance procedures as amended by CSC Resolution No. 1300455 dated March 4, 2013, the DENR XII Review and Compliance Committee (RCC) for the Statement of Assets, Liabilities and Net Worth (SALN) is hereby reconstituted as follows:

Chairperson	-	Assistant Regional Director Management Services
Members	-	Chief, Administrative Division Chief, Legal Division
Secretariat	-	Personnel Section

The RCC shall perform the following functions:

1. Receive the SALN and evaluate if the same has been submitted on time, complete and in proper form;
2. Ensure submission of the SALN forms of the Regional Executive Director and the Assistant Regional Directors, and the rank and file employees of DENR XII to the Office of the Secretary and Office of the Ombudsman, Davao City, respectively not later than February 28 of every year; and
3. Prepare a list of the following employees, in alphabetical order, submitted to the head of agency, copy furnished the Civil Service Commission on or before May 15 of every year:
 - a. Those who filed their SALN with complete data;
 - b. Those who filed their SALNs but with incomplete data; and
 - c. Those who did not file their SALN.

All expenses to be incurred in compliance to this Order shall be charged against DENR funds, subject to the usual accounting and auditing rules and regulations.

This Order takes effect immediately.

ATTY. FELIX S. ALICER
Regional Executive Director



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